



Cullasaja Club, Inc.
Cullasaja HOA, Inc.

Employment Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

Date Available: _____ Desired Salary: \$ _____

Position Applied for: _____

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever worked for this company? YES NO If yes, when? _____

Have you ever been convicted of a felony? YES NO

If yes, explain: _____

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

References

Please list three professional references.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Previous Employment

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Prospective employees will receive consideration without discrimination based on race, creed, color, sex, age, national origin, handicap, veteran status or any condition prescribed by state or local law.

Please read and understand this statement before signing your application:

The information I have provided in this Application for Employment is true, correct and complete. False, incomplete or misrepresented information of any kind will be sufficient cause for my application to be rejected or, if discovered after I am employed, cause for immediate termination of my employment. I understand that this application will be given every consideration, but its receipt does not imply that I will be employed by Cullasaja Club, Inc. or Cullasaja HOA, Inc.

I authorize Cullasaja Club, Inc. or Cullasaja HOA, Inc. to contact and obtain information about me from previous employers, educational institutions and "references" I provided, and any other party necessary to verify the accuracy of information I disclosed in this application, a related employment resume or a personal interview. To assist in the processing of my application, I waive all rights and claims I may otherwise have against the employer or its representatives, for seeking, and using information to evaluate my employment request and all other persons, corporations or organizations who provide information for this purpose.

I understand that Cullasaja Club, Inc. and Cullasaja HOA Inc. reserve the right to require a drug/alcohol screen of an applicant or employee prior to employment, and any time during employment to the extent permitted by law, and I hereby give my consent to any such test.

I understand that according to the pre-employment drug screening policy of Cullasaja Club, Inc. and Cullasaja HOA, Inc., I may be required to submit a sample of my urine for chemical analysis. I understand that this analysis will be conducted at a laboratory, by qualified laboratory personnel. The purpose of this analysis is to determine the presence or absence of non-prescribed or prohibited controlled substances in my urine.

I consent freely and voluntarily to this request for a urine specimen. I hereby release Cullasaja Club, Inc., Cullasaja HOA, Inc. and the designated laboratory, their officers, directors, employees, agents and contractors from any liability whatsoever arising from this request to furnish a urine sample, the furnishing of the same, the testing of the urine sample, and decisions made concerning my application for employment or continued employment based upon the results of the analysis.

I understand a documented chain of specimen custody exists to ensure the identity and integrity of my sample throughout the collection and testing process. This application is not an employment agreement. Should I accept an offer of employment, I agree to conform to the rules and regulations of Cullasaja Club, Inc. and Cullasaja HOA, Inc. I understand that such employment will be on a trial period for 90 days from date of hiring. I understand that my completion of the 90 days does not result in any definite term of employment. I understand the employer may terminate my employment at any time, with or without cause and with-out prior notice, unless required by law. I understand that no one, other than an executive officer of the employer, has authority to enter into any employment agreement with terms contrary to the foregoing and then only in writing signed by such officer.

I understand this application will expire in 90 days. After that date, unless otherwise notified, I understand that my status as an applicant will end. I may re-apply for employment in the future by completing a new application.

Signature: _____ Date: _____